



AGENDA

ANNUAL GENERAL MEETING

Thursday, 1 December 2022

Venue:	Goondiwindi Shire Council Council Chambers 4 McLean Street Goondiwindi	Date:	Thursday, 1 December 2022
Chair:	Cr Kate Dight - Inverell	Time:	1.00 pm (QLD) 2.00 pm (NSW) (Light Lunch from 12.30pm)

1.	Meeting Open
2.	Apologies
3.	Minutes of 2022 AGM held 11 February 2022 in Bingara (Gwydir Shire Council) - copy attached
	RECOMMENDATION That the Minutes of the Annual General Meeting held 11 February 2022 be received and accepted.
4.	Chairperson's Report – Cr Kate Dight – to be tabled
	RECOMMENDATION That the Chair's Report be accepted.
5.	Audited Financial Report as at 30 September 2022
	The Audited Financial Report as at 30 September 2022 comprising of the following is attached: <ul style="list-style-type: none"> • Statement of Income & Expenditure for the Period 1 October 2021 to 30 September 2022 • Statement of Assets & Equity as at 30 September 2022 RECOMMENDATION That the Meeting notes that the Constitution adopted on 12 February 2021 requires the financial report to be distributed 21 days before the Annual General Meeting (Item 12 (i)). RECOMMENDATION That the Audited Financial Report be accepted.

6.	Items Listed
6.1	<p><u>Elections</u></p> <ul style="list-style-type: none"> • Election of Chairperson • Election of Deputy Chairperson • Election of Secretary/Treasurer <p>RECOMMENDATION That the elections be held.</p>
6.2	<p><u>Membership Fees</u></p> <ul style="list-style-type: none"> • Setting of Annual Membership Fees (currently \$500) <p>RECOMMENDATION That the Annual Membership Fee be considered.</p>
6.3	<p><u>Meetings Times & Dates</u></p> <ul style="list-style-type: none"> • Meeting Dates for 2023 – second Friday every 3 months (10.00 am local time) <ul style="list-style-type: none"> ○ 10 February 2023 – Walgett (Walgett Shire Council) (**alternate date to be considered - 17 February 2023 commencing at 9am) ○ 12 May 2023 – St George (Balonne Shire Council) - (**alternate date to be considered - 6 May 2023) ○ 11 August 2023 – venue to be confirmed ○ 10 November 2023 – venue to be confirmed • Meeting Dates for 2024 – second Friday every 3 months (10.00 am local time) <ul style="list-style-type: none"> ○ 9 February 2024 – venue to be confirmed ○ 10 May 2024 – venue to be confirmed ○ 9 August 2024 – venue to be confirmed ○ 8 November 2024 – venue to be confirmed <p>RECOMMENDATION That the meeting dates and times for 2023 & 2024 be determined.</p>
7.	General Business
8.	Next AGM – 10 November 2023 at venue to be confirmed.
9.	Meeting Closed

BROC

Border Regional Organisation of Councils



MINUTES

ANNUAL GENERAL MEETING

11 February 2022 – Bingara (Gwydir Shire Council)

Venue:	Gwydir Shire Council The Living Classroom Narrabri Road, Bingara	Date:	Friday, 11 February 2022
Deputy Chair:	Cr Kate Dight – Inverell Shire Council	Time:	10.40 am
Attendees:			
	Cr Andrew Gale		Southern Downs Regional Council
	Cr Richard Lomman Digby Whyte		Balonne Shire Council
	Cr Rob Mackenzie		Goondiwindi Regional Council
	Cr John Coulton Cr Chris Matthews Max Eastcott		Gwydir Shire Council
	Cr Donna Hobbs		Bulloo Shire Council
	Cr Brownwyn Petrie		Tenterfield Shire Council
	Cr Lisa Orchin Angus Witherby		Moree Plains Shire Council
	Michael Urquhart		Walgett Shire Council
	Cr Suzette Beresford		Paroo Shire Council
	Sharon Stafford		Inverell Shire Council
Also in Attendance:			
	James McTavish		NSW Cross Border Commissioner
	Nathan Axelsson		Regional Development Australia Northern Inland
	Jenny Rix		Regional Development Australia Darling Downs & South West
	Sean Rice		Proterra Group
	Andrew Langford		QLD Dept Agriculture & Fisheries
	Ann Leahy MP		Member for Warrego, Shadow Minister for Local Government
	Damon Meadows Kaitlyn Burey Helen Chan		Department of State Development, Infrastructure, Local Government and Planning
	Jo Tait		ARTC
	Katie Williams		QLD Dept Premier & Cabinet
	Janelle Saffin MP		Member for Lismore
	Angela Doering		Dept Infrastructure, Transport, Regional Development & Communications

File Ref:	
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1.	Meeting Open:	
2.	Apologies	
	Cr Casey White	Paroo Shire Council
	Cr Samantha O'Toole Matthew Magin	Balonne Shire Council
	Cr Lawrence Springborg AM	Goondiwindi Regional Council
	Cr Peter Petty Daryl Buckingham Christie Fitzpatrick	Tenterfield Shire Council
	Cr Susannah Pearse Cr Mark Johnson Lester Rogers Ross Earl	Moree Plains Shire Council
	Russell Stewart	Regional Development Australia, Northern Inland
	Moved: GOONDIWINDI that the apologies be accepted. Seconded: GWYDIR	
		CARRIED
3.	Minutes of Meeting – Annual General Meeting – 13 November 2020	
3.1	Matters Arising from the Minutes Nil	
	Moved: GOONDIWINDI that the Minutes be accepted. Seconded: SOUTHERN DOWNS	
		CARRIED
4.	Chairperson's Report	
4.1	<p>Vice Chair Kate Dight presented the Chairperson's Report:</p> <p><i>"As I write this report, it incorporates a 3 year period rather than 1 year, due to us not being able to meet because of Covid issues.</i></p> <p><i>It has been a growth period for the BROC group with the addition of Bulloo Shire and Paroo Shire, growing our membership base to 10 affiliated Shire Councils. Sharing cross border issues and making our lobbying position only stronger. Over a reasonably short period the BROC group has gained a strong voice over a large area with many different government organisations presenting at our meetings to keep us up to date with the on-going issues of our cross border areas.</i></p> <p><i>Organisations that regularly present:</i></p> <ul style="list-style-type: none"> • <i>Regional Development Australia – Qld and NSW</i> • <i>Qld Premier Department</i> • <i>Inland Rail</i> • <i>Oz Rail Track Corp</i> • <i>NSW Cross Border Commission – James McTavish</i> 	

- Commonwealth Environmental Water Office
- Trade Start Advisor – Investment NSW
- MP Ann Leahy – State Member for Warrego
- State Development Infrastructure Local Government Planning
- Hunter New England Health and other various health groups
- Bindaree Beef
- Water Alliance Groups

All these Organisations have presented at BROCC meetings and will continue to do so on a regular basis and I thank them for their time and their effort in forming a strong relationship with BROCC.

I can only see the BROCC group voice becoming stronger on key issues like:

- Roads
- Water
- Export and local trade
- Health
- Education
- Employment
- Environment
- Economic development
- Tourism

Into the future, I feel BROCC could support some sort of scholarship in our local area on an annual basis. We don't need money in the bank that is not used and we could follow the example of University scholarships that align with our BROCC values and terms of reference.

In closing, I wish the new Executive, Deputy Mayor Kate Dight and Deputy Mayor Rob MacKenzie, all the best into the future.

Finally, I thank everyone for your support over the past 3 years as Chairperson of BROCC. It has been a great honor.

Thank you.

Cr Peter Petty
Tenterfield Shire Council'

Moved: GWYDIR that the Chairman's Report be accepted and that a letter of appreciation be forwarded to Cr Peter Petty for the positive contribution that he has made to BROCC.

Seconded: BALONNE

CARRIED

5.	Audited Financial Report as at 25 October 2021 (tabled)
5.1	<ul style="list-style-type: none"> • Statement of Income & Expenditure for the Period 1 October 2020 to 30 September 2021 • Statement of Assets & Equity as at 30 September 2021 <p>Moved: BALONNE that:</p> <p>a) the meeting notes that the Constitution adopted on 12 February 2021 requires the financial report to be distributed 21 days before the Annual</p>

	<p>General Meeting and that this was tabled at the 24 November 2021 meeting; and</p> <p>b) the Audited Financial Statements be accepted.</p> <p>Seconded: SOUTHERN DOWNS</p> <p style="text-align: right;">CARRIED</p>
6.	Items Listed
	Election of Office Bearers
6.1	<p>Cr Dight vacated the Chair.</p> <p>Cr Coulton acted as Returning Officer.</p>
6.2	<p>Nominations were called for the election of Chair.</p> <p>Cr Gale nominated Cr Kate Dight (Inverell Shire Council) – nomination accepted.</p> <p>There being no further nominations, Cr Dight was declared elected as Chair.</p>
6.3	<p>Nominations were called for the election of Deputy Chair.</p> <p>Cr Lomman nominated Cr Rob Mackenzie (Goondiwindi Council) – nomination accepted.</p> <p>There being no further nominations, Cr Mackenzie was declared elected as Deputy Chair.</p>
6.4	<p>Nominations were called for the election of Secretary/Treasurer.</p> <p>Cr Kate Dight nominated Sharon Stafford (Inverell Shire Council) – nomination accepted.</p> <p>There being no further nominations, Sharon Stafford was declared elected.</p>
6.5	Cr Dight resumed the Chair.
6.6	<p>Setting of Annual Membership Fee (currently \$500 pa)</p> <p>Moved: GWYDIR that the fees remain at \$500 per member Council per year.</p> <p>Seconded: GOONDIWINDI</p> <p style="text-align: right;">CARRIED</p>
6.7	<ul style="list-style-type: none"> • Meeting Dates for 2022 – second Friday every 3 months (10.00 am local time) <ul style="list-style-type: none"> ○ Gwydir Shire Council – Bingara – 11 February 2022 ○ Moree Plains Shire Council – Moree – 6 May 2022 ○ Bulloo Shire Council – Thargomindah – 12 August 2022 ○ Balonne Shire Council – 4 November 2022 • Meeting Dates for 2023 – second Friday every 3 months <ul style="list-style-type: none"> ○ 10 February 2023 ○ 12 May 2023 ○ 11 August 2023 ○ 10 November 2023 <p>Moved: GOONDIWINDI that the meeting dates for 2022 and 2023 be accepted.</p> <p>Seconded: BALONNE</p> <p style="text-align: right;">CARRIED</p>
7.	General Business

	<p><u>Presence at BROC Meetings</u> Cr Coulton strongly encouraged all Councils to attend BROC meetings in person wherever possible, noting benefits that include the host Council having the opportunity to promote and showcase their Shire, including a tour and welcome dinner the evening prior to the meeting.</p>
	<p><u>Invitation to Join BROC</u></p> <p>Moved: GOONDIWINDI that invitations be extended to Brewarrina & Bourke Shires to join BROC.</p> <p>Seconded: BALONNE</p> <p style="text-align: right;">CARRIED</p>
8.	Next Annual General Meeting – 4 November 2022 at Balonne Shire Council.
9.	Meeting Closed at 11.01am.

26 October 2022

Sharon Stafford
Secretary
Border Regional Organisation of Councils (BROC)

38 Yeomans Rd
Armidale NSW 2350
P: 0412 932 174
E: igor@vanguardconsulting.com.au

via e-mail: Sharon.Stafford@inverell.nsw.gov.au

Dear Christie,

RE: Review of BROC's Financial Statements for the year ended 30 September 2022

I have reviewed attached Financial Statements of the Border Regional Organisation of Councils which include:

- 1) Statement of Income and Expenditure for the period 1 October 2021 to 30 September 2022; and
- 2) Statement of Assets and Equity as at 30 September 2022.

I confirm that accounts are prepared on a cash basis and represent true and fair view of actual facts.

Sincerely yours,



Igor Ivannikov
Vanguard Consulting Group



Our Reference: S14.10.1

19 October 2022

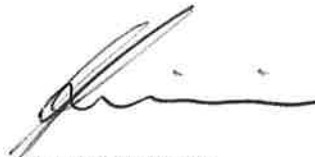
To Whom It May Concern:

I have prepared for the Border Regional Organisation of Councils:

1. The attached Statement of Income and Expenditure for the period 1 October 2021 to 30 September 2022; and
2. The Statement of Assets and Equity as at 30 September 2022.

To the best of my knowledge and belief, these accounts represent a true and fair view of the financial activities and position of the Border Regional Organisation of Councils for the year ended 30 September 2022.

Yours faithfully



R W KIMMINCE

MANAGER FINANCIAL SERVICES



Border Regional Organisation of Councils			
Statement of Income and Expenditure for the period 1 October 2021 to 30 September 2022			
	2022		2021
	\$		\$
INCOME			
Membership Fees	5,000.00		5,000.00
Interest	102.65		241.78
Other Income			0.07
TOTAL INCOME	5,102.65		5,241.85
EXPENDITURE			
Bank Fees			
Website hosting costs	207.63		112.53
Audit of Financial statements	247.50		247.50
TOTAL EXPENDITURE	455.13		360.03
SURPLUS	4,647.52		4,881.82

Border Regional Organisation of Councils			
Statement of Assets and Equity as at 30 September 2022			
	2022		2021
	\$		\$
CURRENT ASSETS			
Warwick Credit Union Fixed Term Deposit 100005924-12 (due 22 October 2022)	11,435.24		11,386.75
NAB Transaction Account 69-022-2187	20,781.46		16,234.84
NAB Fixed Term Deposit (due 27 December 2022)	10,536.57		
TOTAL CURRENT ASSETS	42,753.27		27,621.59
NON CURRENT ASSETS			
Fixed Term Deposit 42-388-8697 NAB			10,484.16
TOTAL NON CURRENT ASSETS			10,484.16
TOTAL ASSETS	42,753.27		38,105.75
TOTAL EQUITY	42,753.27		38,105.75